



*Promoting Natural Resource Conservation and  
Economic Stability in the Coquille Watershed*

## **BEAVER HILL WETLAND RESERVE PROJECT PROPOSAL REVIEW RUBRIC**

CoqWA will evaluate the responses to competitive Request for Proposals (RFP) using the scoring system described below to identify the Contractor(s) considered to be of best overall value and most likely to succeed in a strong, cost-effective, productive working relationship with CoqWA. The successful Contractor(s) will be the one that possesses the skills necessary for the services described in the RFP and offers a cohesive team with recent experience on similar projects.

### **Proposal Evaluation Committee**

The committee will consist of at least two individuals that will include CoqWA Staff and one or more technical advisor(s). Other committee members may include affected tribes, agency partners, or other CoqWA program staff. Proposal evaluation committee members will write in justification for points in each section where appropriate.

### **Award Notice**

CoqWA reserves the right, at its sole discretion, to reject any responses received and cancel this RFP. After reviewing the proposal evaluation scores and further discussion amongst the proposal evaluation committee, the contractor who best fits the project's needs in combination with the highest-ranking score will be given a tentative award. CoqWA and the selected contractor will enter into contract negotiations. Contract negotiations will be directed towards obtaining written agreement on the Contractor's tasks, staffing, performance schedule, and a maximum, not-to-exceed price, which is consistent with the Contractor's proposal, and fair and reasonable to CoqWA, taking into account the estimated value, scope, complexity and nature of the services.



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**PROPOSAL REVIEW RUBRIC**

Project Name: \_\_\_\_\_

Date: \_\_\_\_\_

Evaluators:

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**Scoring System**

A 30-point scoring system will be utilized as follows: with a ranking category for each subsection from 0-5 where 0=not provided, 1=unacceptable, 2=needs improvement, 3=acceptable, 4=exceeds requirements, 5=exceptional.

	<b>Rating</b>	<b>Comments</b>
<b>Experience with projects and services similar to this RFP</b>		
<b>Capacity (capital, appropriate staffing, qualifications)</b>		
<b>Project work plan accomplishes project objectives and within the stated timeline</b>		



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<b>Proposed scope adheres to regulatory permit conditions and specs</b>		
<b>References comments on quality of work</b>		
<b>Bid price</b>		
<b>Total</b>		

**Comments**