Request for Proposals for a Cultural Resource Investigation for the Beaver Hill Reserve Restoration Project

Requested by:
Cyndi Curtis
Coquille Watershed Association
390 N. Central Blvd
Coquille, OR 97423

February 21, 2022
Request for Proposals for Cultural Resource Investigation for the Beaver Hill Reserve Restoration Project

Bidders shall submit their proposal pursuant to the provisions of this solicitation as a single PDF document to:

ccurtis@coquillewatershed.org

Subject line: Beaver Hill Cultural Resource Investigation

SOLICITATION CLOSING
March 30, 2022, at 5:00 PM
(LATE PROPOSALS WILL NOT BE ACCEPTED)

Bidders are solely responsible for ensuring that the Coquille Watershed Association (CoqWA) receives the proposal. This Proposal Document is available online (www.coquillewatershed.org/contracting/) and by email (ccurtis@coquillewatershed.org)

Bidders shall familiarize themselves with this entire Proposal Document.

If interested in a site visit email ccurtis@coquillewatershed.org no later than February 28th, 2022 at noon. A poll will be sent out to all interested parties for a group site visit.

All questions and RSVPs about this solicitation shall be directed IN WRITING to Cyndi Curtis, CoqWA Restoration Program Coordinator
Email to: ccurtis@coquillewatershed.org
INVITATION TO BID

Notice is hereby given pursuant to this Request for Proposals ("RFP") that sealed proposals (a “Proposal”) for the Beaver Hill Reserve Restoration Project (“Project”). Funds are provided by the Oregon Watershed Enhancement Board and Wild Rivers Coast Alliance. The selected contractor will conduct cultural resource research and investigation and prepare a historic property identification report of the Beaver Hill Reserve Restoration Project Area of Potential Effect (APE). The report will satisfy the historic property identification needs of NHPA Section 106 and the reporting requirements of the Oregon SHPO. The Contractor will initiate consultation on the Project undertaking with the Oregon State Historic Preservation Officer and affected Indian Tribes.

Office-based research can begin April 11, 2022. No field work can begin until May 2, 2022 unless CoqWA states otherwise. A draft report will be due June 3, 2022, with a final report submitted by June 30, 2022. The contract documents (including special provisions and specifications) are available online (coquillewatershed.org/contracting/), or requested via email: ccurtis@coquillewatershed.org.

Those receiving this RFP who wish to submit a Proposal and bid (in each case, a “Bidder”) shall furnish labor, materials and equipment necessary for completion of work in accordance with the specifications provided in the Proposal Prospectus.

Deadline, no later than 5:00 p.m., March 30, 2022. Proposals received after this date and time will not be considered. Proposals shall be emailed to ccurtis@coquillewatershed.org Subject line: Beaver Hill Cultural Resource Investigation

Included in this Request for Proposals (RFP) is:
**Exhibit A:** Proposal Prospectus that includes project background, requirements for Bidders, proposal instructions, and required forms
**Exhibit B:** Project maps
Exhibit A: PROPOSAL PROSPECTUS

LOCATION: North Bank Ln, Coquille, OR, 97423. 43.157394, -124.297538. See Exhibit B map for specific project location.

SITE TOUR OPTIONAL: A group site tour will be available upon request. Interested bidders must submit a site visit request to Cyndi Curtis via email (ccurtis@coquillewatershed.org) by February 28 at 12:00pm. A poll will be sent to interested parties to determine a time and date.

PROPOSAL DEADLINE: March 30th at 5:00 pm.

APPROXIMATE START: April 11, 2022

COMPLETE: June 30, 2022.

PROJECT BACKGROUND:
The Beaver Hill Wetland Reserve comprises 50 acres of freshwater wetland with minimal tidal influence from the Coquille River. The project is located in Leneve, OR, near Coquille (Coos County) and is protected in perpetuity under a NRCS conservation easement. The wetland is the alluvial floodplain of several small tributaries to a tidally influenced segment of the Coquille River at approximately river mile 18.5. The associated drainage covers an area over 1,400 acres, 450 of which are held by the Leslie family including the entire floodplain. The largest tributary in the project area has been informally named Leslie Creek and exhibits a total estimate upland catchment area of 700 acres. The Leslie Creek valley runs from the northwest to the southeast meeting the Coquille River and receives input from four other smaller streams. Historically coho and Chinook salmon juveniles as well as cutthroat trout and other species extensively used these wetlands in the freshwater estuary. With the high level of riparian canopy cover shading the channel network and strong tributary cold water input, modeling has suggested that water temperatures and dissolved oxygen levels were satisfactory for year round salmonid rearing prior to land conversion to agriculture. However, since the mid-1800s, land-use practices have substantially decreased the amount and quality of floodplain complexes adjacent to the Coquille River.

In late 1990’s a wetland restoration project was implemented that removed the existing tide gate, berms, and ditches and placed a channel into the center of the valley floor. At the time, it was decided that there was no need for a revegetation effort or a network of secondary channels as it was believed that the bottomland would naturally revert to the historic wetland state. However, of the 50 acres in conservation easement, approximately 35 acres is still poorly functioning as a wetland.

The Coquille Watershed Association (CoqWA) is partnering with the landowners to design restoration actions to address the poorly functioning wetland. Cultural resource surveys will be focused that will address the following issues: 1) lack of floodplain connectivity due to an incised channel that is too straight and deep; 2) hydrological constrictions above and below the floodplain due to undersized culvert; and 3) the most effective way to remove reed canary grass.

SCOPE OF WORK:
The contractor will conduct SHPO and NHPA Section 106 historic property identification and reporting for the Project. Surveys will be focused on the lower 35 acres, including the access road and culverts under North Bank Lane (see Exhibit B)

1) Prepare a cultural resource identification strategy of the Area of Potential Effect (APE) based on the nature and location of existing cultural resources in nearby analogous environmental settings and review of archaeological and historical documents pertinent to the APE, and consideration of the geomorphological processes that may affect the preservation and discoverability of cultural resources in the APE. The strategy will determine the types of cultural resources present, their chronological associations, locational patterning, and other relevant findings. Such documentation will include, but is not limited to, Cultural Resource Survey Reports, Comprehensive Plan Studies, published books and journal articles, the National Register of Historic Places, and any county or local site inventory. This review will also include, when possible, information gathered from other professionals in the pertinent disciplines, vocational archaeologists and historians, and local residents of the project area in question.

2) Survey for cultural resources in the APE. The survey will use appropriate techniques to locate, identify, inventory, record and map cultural, archaeological, and historic resources occurring in the project area according to Oregon SHPO standards. The intensity of field surveys will be keyed to ranked probability zones (high, medium, low) of possible cultural resources occurrence based on paleo-environmental data, the occurrence of known sites, historic development, land use patterns and other pertinent information. Surveys in these ranked zones will adhere to standards set forth in the guidelines promulgated by the Oregon SHPO and Section 106 of the Historic Preservation Act.

High Probability Areas (HPAs) will be identified based on information collected during the background research related to where archaeological sites have previously been recorded within environmental settings similar to the APE, as well as a consideration of previous land-use and disturbance, and sedimentary and geomorphological processes. Once HPAs are identified, the contractor should present results to CIT THPO and CoqWA before continuing with field work.

All site and survey locations will be recorded by GPS and submitted as GIS files. In instances were surveys cannot be recorded by GPS, all survey areas will be drawn on a USGS Quad map at a scale appropriate to the size of the survey and digitized into a GIS. All submitted GIS shapefiles or feature classes shall contain completed tabular data and meet the Secretary of the Interior’s standards for historic preservation.

All cultural resources identified in the APE will be documented according the Oregon SHPO & NHPA standards. In addition to documenting other cultural resource sites, the contractor should document the historical/contemporary water and pasture management infrastructure in the APE as a historical site composed of associated tidegates, levees, pastures, and ditches, etc. Artifacts located on the surface will be inventoried and recorded in the field but not collected. To the extent possible, all cultural resource finds will be identified as to type, material, function, and cultural and chronological association. All cultural and historically significant discoveries will be flagged with red and black striped flagging tape.

3) Subsurface probing is required at this time using. The contractor will evaluate whether the APE is likely to contain intact buried archaeological deposits, including whether the APE may have supported habitats suitable for Native Americans, the construction and use of fish weirs, and associated sites. If
present, the contractor will identify places in the APE that have high probability for the presence of buried cultural deposits. Because the intent of the CoqWA is to avoid damage to sites and isolates of cultural or historic significance, the extent of subsurface probing will be decided by Contractor consultation with Native American tribes.

4) Recommend how to avoid, monitor, or mitigate undertaking impacts to identified potential historic properties.

5) Prepare a standard cultural resource report for Section 106 review by the Oregon SHPO and compliance with NHPA Section 106. A draft report presenting the methods, findings and recommendations of the entire project will be prepared and submitted to CoqWA and Coquille Indian Tribe THPO for review and comments. The draft report will also contain copies of the Master Site File forms and any applicable forms, along with a survey log sheet and GIS shapefiles. Following the review of the draft document and receipt of comments, a final report will be submitted to CoqWA and SHPO within two weeks. In addition to the final report on the project, the contractor will provide status reports and invoices to CoqWA documenting the progress of the cultural resource assessment. These reports will include information on survey findings, scheduling, potential problems and other pertinent information.

Work Timeline
Site research will begin April 11, 2022.
Surveys may start approximately May 2, 2022
Survey will be completed and report draft submitted by June 3, 2022
Final report will be submitted by June 30, 2022

Use of Existing Information:
The Contractor will be required to use the existing data and reports to develop the design alternatives. These reports, and information have been specifically developed to provide project foundation. The following reports are available and will be provided (via electronic copy) to prospective Bidders upon request:

a. Coquille River Sub-Basin Plan
b. Oregon Coast Coho Conservation Plan for the State of Oregon
c. OWEB Technical Assistance Grant Application

EXAMINATION OF SITE, PROPOSAL DOCUMENTS, PERMITS, ETC.
Before submitting a Proposal, each Bidder shall be responsible for: (i) becoming fully acquainted with the site and the conditions relating to the work, in order to understand fully the facilities, difficulties, and restrictions attending the execution of the Work; (ii) carefully examining each component of the Proposal Documents and any other available supporting data, in order to become thoroughly familiar with all of the requirements; and (iii) obtaining for itself, at its own cost and expense, copies of all agency and association guidelines and standards cited in the proposed Contract and necessary to perform the Work. No failure or omission of any Bidder to receive or examine any such information or to visit the Site and become acquainted with the conditions existing at the Site shall in any way relieve such Bidder from obligations with respect to its Proposal, any Contract entered into with such Bidder, or the Work, and the submission of a Proposal shall be taken as prima facie evidence of compliance by the submitting Bidder with the requirements of this paragraph.

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Proposal Prospectus and Instructions
Beaver Hill Wetland Reserve Restoration Project – Coquille Watershed Association
**SELECTION AND EVALUATION CRITERIA**

Proposals will be evaluated by a Selection Committee that, after a review of written proposals, may choose to also conduct a personal interview. Selection Committee will include at the CoqWA Restoration Program Coordination, CoqWA Executive Director, and Coquille Tribe THPO. The evaluation rubric will be provided for Bidder(s) to be aware of selection criteria. Proposal evaluation will be based on the ability of the Bidder to meet the specifications for the tasks described in this RFP in a timely fashion. Selection will also be based on the ability of the Bidder to work in a cooperative manner with CoqWA staff and project partners on the Project. CoqWA will generally not disclose the status of any award until the appropriate authority at CoqWA has approved the award of a Contract. Normally, the awarding of a Contract or Proposal rejection will occur within 10 calendar days after Proposal opening. If the selected Bidder and CoqWA agree, this deadline may be extended, but CoqWA reserves the right: (i) to award multiple Contracts for parts of the Work; (ii) to consider such criteria as it may deem appropriate with respect to the Project; (iii) to reject any and all Proposals; and/or (iv) not to proceed with the Work and/or the Project (or any part thereof); all in the exercise of its sole and absolute discretion. CoqWA will provide a written notice of its intent to award a Contract to the successful Bidder(s) (in each case, a “Notice of Intent to Award Contract”), and any submittals required to be submitted to CoqWA within a certain number of days after award is made will count from the day that the Notice of Intent to Award Contract is given. The actual award shall, however, be dependent on full execution of the Contract(s) and submission by the successful Bidder(s) of all other required documents.

**EVIDENCE OF RESPONSIBILITY**

Upon the request of CoqWA, a Bidder whose Proposal is under consideration for the award of a Contract shall submit promptly to CoqWA satisfactory evidence showing the Bidder’s financial resources, construction experience, and organization available for the performance of the Work.

**RIGHT TO AWARD OR REJECT**

This RFP does not obligate the Coquille Watershed Association to award a contract, the CoqWA reserves the right to reject any and all proposals and to further amend or refine a proposal and negotiate a contract with one of the proposers. The Coquille Watershed Association reserves the right to offer a contract to other than the lowest cost bidder based on other evaluation criteria.

**CONTRACT REQUIREMENTS**

It is the desire of the Coquille Watershed Association to enter into a contract that includes all of the services necessary to achieve the goal of the project, whether or not those services are specifically outlined or described in this RFP. This project includes federal funds, therefore the selected firm must be able to comply with any specific federal provisions and regulations that may apply to such a federally funded contract and may be required to sign certain assurances related to applicable federal or state laws.

**WAIVER OF INFORMALITIES**

The Coquille Watershed Association reserves the right to waive minor informalities contained in proposals, when in the Association’s sole judgment, it is in the best interest of the Association to do so. The CoqWA may also reject any Proposal not in compliance with all prescribed requirements, including the requirement to demonstrate the Bidder’s responsibility and may reject for good cause any or all
Proposals upon a finding by the CoqWA that it is in the public interest to do so, in accordance with OAR 137-049-0440

**PROPOSAL ERRORS AND WITHDRAW**
A Bidder may withdraw its Proposal at any time prior to the date and time that Proposals are due, by means of written notice which is given to CoqWA before the date and time that Proposals are due, at the address for submission of Proposals which is given above. A Bidder may also modify and/or resubmit its Proposal at any time prior to the date and time that Proposals are due.

**BIDDERS INTERESTED IN MORE THAN ONE PROPOSAL**
No person, firm, or corporation shall be allowed to make, file, or be interested in more than one Proposal for the Work. However, a person, firm, or corporation which has submitted a sub-proposal to a Bidder, or which has quoted prices of materials to a Bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other Bidders or making its own Proposal.

**COSTS INCURRED**
The Coquille Watershed Association accepts no liability for any costs incurred by respondents in the preparation or presentation of proposals.

**INQUIRES**
Questions concerning this request for proposals should be directed in writing to: Restoration Program Coordinator – Cyndi Curtis, email: ccurtis@coquillewatershed.org

Each Bidder shall promptly notify CoqWA of any discovered conflicts, ambiguities, or discrepancies in or between, or omissions from, the Proposal Documents. Bidders should note that questions received less than two calendar days prior to the date scheduled for opening of the Proposals may not be answered. Any interpretation or correction of the Proposal Documents will be made only by Addendum, and a copy of such Addendum will be sent directly to each Bidder. No oral interpretations of any provision in the Proposal Documents will be made to any Bidder.

**PROPOSAL INSTRUCTIONS**
Proposals must be received on or before 5:00 pm, on March 30, 2022 Proposals shall be emailed to: ccurtis@coquillewatershed.org, with the subject line Beaver Hill Cultural Resource Investigation.

Proposals shall include, at a minimum, the following items:

a) **Proposal Form with Schedules 1-4 completed.** These are provided as a separate Word document for ease of editing.

b) Please provide a work plan to accomplish the Project goals as described in the RFP, including a description of the work product, time estimates for each task, personnel to be assigned (where possible, individual staff members and titles should be provided), and costs, taking into account the proposed timeline for completion of the Work indicated in the RFP. The work plan should include a detailed, itemized budget justification including rates for personnel, travel, material and supplies purchases, equipment usage, etc. Budget justification should include unit amount, per unit cost, and
total cost for each budget line item. The Bid Price Sheet (Schedule 1) is required in addition as a
simplified overview of the costs to help facilitate the review process.
c) Completed Proposal Form and Schedules 1-4. All of these are provided in a separate Word.doc for
bidder's convenience. These can be found on our website (www.coquillewatershed.org/contracting/).
d) A list of equipment with size expected to be on the project (Including proposed fire safety).
e) A written statement affirming your ability to undertake and complete specific phases of this work in a
timely fashion from roughly April 11, 2022 through or before June 30, 2022.
f) A signed statement that you can and shall provide the Insurance requirement as listed.

Proposals must not contain any erasures, interlineations, or other corrections unless each such correction
is suitably authenticated by affixing in the margin immediately opposite the correction the surname or
surnames of the person or persons signing the Proposal, in the named person’s own handwriting. In order
for a Proposal to be considered responsive, it must contain all of the documents and information which
are required by this RFP, with signatures and notarization as indicated, and it must: (i) cover the complete
scope of work as defined in the RFP; (ii) not include any exclusions or qualifications and (iii) include
additive, alternate, unit and lump sum costs as listed on the Proposal forms. Proposal prices must (where
applicable) be F.O.B. at the Site, with all transportation and handling charges paid by the Bidder.
Proposal Form

Archaeology Survey for Beaver Hill Reserve Restoration Project

Coquille Watershed Association
Attn: Cyndi Curtis
390 N. Central Blvd.,
Coquille OR 97423

This Proposal is being made to The Coquille Watershed Association, a State of Oregon non-profit corporation (“CoqWA” or “Owner”) in the form of a sealed proposal (the “Proposal”) with respect to the project known as “Beaver Hill Reserve Restoration Project” (the “Project”), located west of the town of Coquille, in Coos County, Oregon (the “Site”). The undersigned (“Bidder”) is making this Proposal pursuant to the terms of the Request for Proposals for the Project, dated February 21, 2022 (the “RFP”), a copy of which was supplied to Bidder by or on behalf of CoqWA and has been reviewed in its entirety by Bidder. The RFP and all of the documentation required of a proposed bidder on the Project under the terms of the RFP are sometimes hereinafter referred to collectively as the “Proposal Documents”.

Name of Bidder:___________________________________________________________________
Business License Number:______________________ Federal Tax Id No:_________________
Contact Person(s):_________________________________________________________________
Place of Residence (if individual):____________________________________________________
State of Incorporation/Formation (for entities):___________________________________________
Business Mailing Address:____________________________________________________________
________________________________________________________________________________
Shipping Address (if different): _______________________________________________________
________________________________________________________________________________
Telephone Number: ______________ Fax Number: _________________
Email: ____________________

Pursuant to and in compliance with the RFP, the undersigned Bidder, having become familiar with the conditions at the Site and otherwise affecting the performance of the Project; the cost of the work to be done in carrying out the Project (collectively, the “Work”); the terms of the Proposal Documents; and the form of the Contract to be awarded to the successful bidder (the “Contract”); hereby proposes and agrees to perform the Work within the time stipulated in the Proposal Documents and to provide and furnish any and all labor, materials, equipment, transportation, utilities, and services necessary to perform and complete the Work in a workmanlike manner and in strict conformity with the requirements contained in the Proposal Documents, including any addenda referenced below, for the amount(s) and/or at the rates indicated below (collectively, the “Proposal Price”).

By signing and submitting this Proposal to CoqWA, Bidder hereby represents, warrants, acknowledges, and agrees to and with CoqWA, or certifies to CoqWA (as applicable), as follows:
1. **Proposal.** Bidder hereby offers to carry out and complete the Work for the Proposal Price, made up of the price(s) and/or rates, and according to the budget, which are more particularly described in Schedule 1 to this Proposal, and Bidder has checked all of the figures contained in this Proposal carefully and understands that CoqWA will not be responsible for any errors or omissions on the part of Bidder in making this Proposal.

2. **Quantities.** Bidder understands that the quantities mentioned in the RFP are approximate only and are subject to increase or decrease, and hereby proposes to perform all quantities of work as either increased or decreased in accordance with the terms of the Contract.

3. **Proposal to Remain Open.** This Proposal, unless withdrawn prior to the scheduled closing time for receipt of Proposals, or thereafter when permitted under the terms of the RFP, shall remain valid and will not be withdrawn by the undersigned Bidder for a period of thirty (30) days after the scheduled closing time for receipt of Proposals.

4. **Responses to CoqWA Concerns.** Bidder hereby responds to CoqWA’s concerns about the following issues as indicated below, with such responses being continued/contained on attached schedules to the extent indicated below in each case:
   
   (a) **Minority- and Women- Owned Business Enterprises.** Is the Bidder’s firm at least 51% minority- or women-owned, controlled and operated: ____ Yes _____ No
   
   If the answer is “yes”, identify the % of minority- or women-ownership, control and operation:

   (b) **Additional Information.** Please provide any other information you feel would help CoqWA’s selection committee evaluate your firm for this Work.

5. **License(s).** By execution of this Proposal, the undersigned Bidder declares that Bidder holds the following license(s) relevant to the Work, in accordance with the applicable licensing laws where the Project is to take place, as follows:

   Classification: _________________________________________

   License number: _________________________________________

   Expiration date: _________________________________________

6. **Interested Persons.** The names of all persons interested in this Proposal as principals are as follows:

   _______________________________________________________

   _______________________________________________________

   If Bidder or another interested person is a corporation, state the legal name of the corporation, its state of incorporation, and the names of the president, secretary, treasurer, and manager thereof.

   If Bidder or another interested person is a partnership or other form of legal entity, state the name and form of the entity, its state of formation, and the names of all the individual partners, members, joint venturers or others with an interest in the entity.

   If Bidder or another interested person is an individual, the person’s state of legal residence, and the first and last names in full, and give all fictitious names under which the individual does business.

7. **Notices.** Bidder understands that, except as noted below, notice of acceptance of this Proposal, any requests for additional information, and any other notices to Bidder with respect to this Proposal shall be
given in writing and addressed to Bidder at the business address for Bidder which is set out above. Each such notice or request shall be deemed given either upon actual delivery (or attempted delivery) to such address (whether personally or via courier), or three calendar days after being placed in the US mail, postage prepaid, addressed to Bidder at such address. However, Bidder understands that CoqWA may, if it chooses, elect to respond by email to questions from Bidder, at the email address provided in this Proposal.

8. Attachments. Attached to these Proposal cover pages and incorporated into this Proposal by this reference are the following required items, in the forms required under the RFP:

(a) Schedule 1 – Proposal Price sheet with the details of the Proposal Price (an Excel spread sheet may be used instead of the form provided);
(b) Schedule 2 – List of references for similar projects completed;
(c) Schedule 3 – List of proposed subcontractors and suppliers;
(d) Schedule 4 – Insurance requirements

9. Requirements Upon Award. If this Proposal is accepted by CoqWA and notice of such acceptance is timely delivered to the undersigned, then the undersigned shall, within ten (10) days after receipt of such notice, execute and deliver to CoqWA:

(a) the Contract, in the form required under the RFP, as prepared by CoqWA;
(b) the insurance certificates required under the RFP and the Contract; and
(c) such other documentation as may be required under the Contract.

Thereafter, the undersigned will commence and complete the Work within the time required by the Contract.

10. Bidder’s Acknowledgment, Certification, and Agreement as to its Proposal. By submitting this Proposal, Bidder shall be deemed to acknowledge, certify, and agree to and with CoqWA that Bidder:

(a) has taken steps reasonably necessary to ascertain the nature of and location of the Work;
(b) has investigated and satisfied itself as to the general and local conditions that can affect the Work or its cost, including but not limited to:
   (1) conditions bearing upon acquisitions, transportation, disposal, handling, and storage of materials;
   (2) the availability of labor, materials, water, electric power, and access via roads or waterway;
   (3) uncertainties of weather, river stages, tides, or similar physical conditions at the Site;
   (4) the conformation and condition of the ground and any shoreline or riparian area;
   (5) the character of equipment and facilities needed preliminary to and during Work performance; and
   (5) the Site’s biological, chemical, and associated physical hazards;
(c) has satisfied itself as to the character, quality, and quantity of surface and subsurface materials or obstacles to be encountered, insofar as this information is reasonably ascertainable from an inspection of the Site as well as from the Proposal Documents and other information made a part of the RFP; and
(d) has satisfied itself as to the adequacy of time allowed for the completion of the Work.
11. **Addenda.** Bidder has received, reviewed, and understands, the following Addenda to the original Proposal Documents (list all Addendums associated with this Proposal packet):

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<th>Addendum Number</th>
<th>Date of Addendum</th>
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In witness whereof, this Proposal is being executed and delivered by Bidder as of the date(s) set forth below.

If Bidder consists of or includes one or more corporations, partnerships, or other forms of legal entity, the full legal name of the entity shall be set forth in the signature block below, together with the signature(s) of the officers, partners, or other individuals authorized to sign contracts on behalf of and to bind the entity.

____________________________________________
____________________________________________
By: ________________________________
   (Signature)
Print Name: ________________________________
Print Title: ________________________________
Print Date: ________________________________

If Bidder consists of or includes one or more individuals, the following form of signature block is to be used for each of such individuals:

Signature: ________________________________
Print Name: ________________________________
Print Date: ________________________________
Schedule 1
Proposal Price Sheet

In addition to completing the table, please provide an hourly rate that would be assessed if materials are found on site that require additional reporting or cataloging.

<table>
<thead>
<tr>
<th>Proposal Item</th>
<th>Units</th>
<th>Contract Quantity</th>
<th>Unit Price</th>
<th>Total</th>
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<tbody>
<tr>
<td>Conduct a literature review and background research</td>
<td>Hours</td>
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<td>Conduct a field survey of the APE</td>
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<td>Conduct shovel test probes of the APE</td>
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<td>Prepare report documenting the results of the cultural resource assessment</td>
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<td>Daily monitoring rate (Not within current Scope of Work. Information for future reference if needed. Bidder will not be held to amount.)</td>
<td>Daily rate</td>
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<td>Other: Please line item and justify additional expenses for the completion of the cultural resources report</td>
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Total:
Schedule 2
Bidder’s References for Similar Projects Completed

Please list references, including name, address, and telephone number of those who have personal knowledge of Bidder’s abilities to undertake and complete projects of similar scope and complexity.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Reference</th>
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References will be contacted. If possible, provide a brief description of each project.
### Schedule 3

**List of Proposed Subcontractors and Suppliers**

Please list the name and the location of the place of business of each proposed subcontractor or supplier who will perform work or labor or render service or materials to the prime contractor as part of the Work. List only one subcontractor for each such portion as is defined by the prime contractor in this proposal. Bidder understands and agrees that, if its Proposal is accepted, Bidder shall not: (i) substitute any subcontractor for one that was listed in its Proposal; (b) permit any subcontract to be voluntarily assigned or transferred by the original subcontractor or allow it to be performed by anyone other than the original subcontractor listed here; or (c) subcontract any portion of the Work to any subcontractor except as listed here, except as authorized by CoqWA in writing.

<table>
<thead>
<tr>
<th>Portion of Work</th>
<th>Name of Subcontractor</th>
<th>Address of Subcontractor</th>
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- Check this box if no subcontractors will be used.

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<th>Material Supplied</th>
<th>Name of Supplier</th>
<th>Address of Supplier</th>
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- Check this box if no subcontractors will be used.
Schedule 4

Insurance and Security

*Contractor is responsible to comply with all federal, state, county and local laws, ordinances and regulations applicable to this contract. At the time of this Request for Proposals, the information listed below was known and additional coverages may be required or change.

**INSURANCE:** The CoqWA shall have no obligation to CONTRACTOR until CONTRACTOR has fully complied with the following requirements. CONTRACTOR must carry insurance policies offering the following minimum coverage levels and provide Certificates of Coverage to the CoqWA and New Growth Olympus, LLC before work commences.

- _________ Commercial General Liability   $1,000,000 Each Occurrence
  $2,000,000 Policy Aggregate
  $10,000 Premise Medical

- _________ Automobile –Liability covering owned, hired and non-owned vehicles. (Including the “pollution from autos endorsement,” ISO Form No. CA 99 48)

- _________ State or private accident insurance- Workers Compensation

The above polices as shall reference as additional insured as follows and copies be provided to:

Coquille Watershed Association
390 N Central Blvd.
Coquille, OR 97423
Exhibit B

Legend
- County culverts
- Raise Road
- Channel
- Area of Potential Effect
- Property Line

Beaver Hill Road

North Bank Lane

Beaver Hill Restoration Project
Area of Potential Effect
Zoomed Out

S30 T27S R13W
43.19586, -124.28119

Coquille River

Created by: Cyndi Curtis
Date: 2/3/2022