



*Promoting ecologic and economic resiliency in  
the Coquille watershed.*

## **JOB ANNOUNCEMENT**

**Job Title:** Seasonal Field Technician Position - At Will, Exempt Position  
**30 to 40hrs/week from approximately Mid-Late May to October 2022**

**Location:** Coquille, OR

**Wages:** \$15-\$16/hour (depending on experience and licensing)

### **I. About the Coquille Watershed Association**

The Coquille Watershed Association (CoqWA), is a 501(c)(3) non-profit organization with established restoration, monitoring, and educational programming that is valued and supported throughout the watershed. Our mission is to work collaboratively with landowners to develop and implement voluntary watershed restoration, enhancement, and engagement activities that promote healthy and resilient ecosystems and economies in the Coquille watershed. CoqWA is supported by a diverse volunteer Board of Directors representing landowners, business owners, and community members.

CoqWA values a collaborative, supportive workplace culture that contributes to the success in accomplishing high value, high impact projects throughout the watershed. By applying to work with us, you have the opportunity to gain professional skills in natural resources and join a small but mighty staff team working cohesively to enhance our organization and our watershed. CoqWA is an equal opportunity employer.

### **II. Position Summary**

The Seasonal Technician will work on the noxious weeds crew during the 2022 field season. Work will include, but is not limited to, noxious weed surveys, inventories and treatments. There may be the opportunity to support other programs within the organization. The Seasonal Technician work will largely occur outdoors in the field but some office work will be required. The technician will have the opportunity to work with Board members, volunteers, private landowners, agency partners, and others to accomplish projects.

### **III. Principal Duties/Expectations:**

- Survey, inventory, and map noxious weed infestations; surveys may be done on foot, boat, or by vehicle.
- Perform treatments in the field as required and help with implementation of restoration projects.
- Maintain mapping information, treatment records, and monitoring data using field data sheets (paper) and programs such as Collector and Survey123.
- Prepare and maintain a variety of records, timesheets, spray records, field notes and information.



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#### **IV. Qualifications**

##### *Education*

- Preference given to applicants possessing a natural resources related degree or currently enrolled at a community college or university with a major related to natural resources.
- Noxious weed work requires knowledge of (or willing to learn): plant identification, herbicide application and mixing herbicides.
- Preference given to applicants possessing herbicide applicators license.

##### *General Requirements*

- At least 18 years of age
  - Within 15 days of employment, must obtain Oregon Pesticide Apprentice license.
  - A positive attitude, strong work ethic, physical fitness, and interest in natural resources are essential!
  - Able to complete often strenuous work in varying weather conditions including but not limited to: carrying a 40 lbs. pack, hiking multiple miles, and working outside for long periods of time.
  - Paddling skills preferred but not required at a minimum must be comfortable in small water crafts for 8+ hours/day (boating safety course will be completed with Association staff prior to boating).
  - Basic navigation skills.
  - Aptitude to learn new skills
  - Working knowledge of Microsoft Office (Word, Excel)
  - Attention to detail, especially with data entry.
  - Ability to establish and maintain records of work and data.
  - Ability to work both independently and as part of a team. Ability to work with crew leader.
  - Ability to work effectively and cordially with landowners and the public.
  - Ability to communicate effectively in both oral and written form.
  - Ability to make decisions independently in accordance with established policies and procedures
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- Valid driver's license required and use of personal vehicle for travel. Mileage will be reimbursed at the state approved rate.

#### **V. Application Instructions and Timeline**

##### *Instructions*

- Submit application materials to Ivy Metzgun, Watershed Specialist: [imetzgun@coquillewatershed.org](mailto:imetzgun@coquillewatershed.org) with the subject line titled: "Seasonal Tech Position

Coquille Watershed Association  
390 N. Central Blvd., Coquille, OR 97423  
541-396-2541  
[www.coquillewatershed.org](http://www.coquillewatershed.org)



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Application”

- Application deadline – 4/22/22 or open until filled.
- Required application materials:
  - Resume
  - Cover letter
  - Two references with contact information provided

### *Timeline*

- We will conduct interviews on a rolling basis as applications are received, applicants are encouraged to apply early to be fully considered for the position.
- We aim to start the position in May and have it run through October, we are flexible to accommodate school schedules as needed.



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