

Exhibit A: BID PROSPECTUS

LOCATION: The site is located near the City of Coquille, OR. From Coquille, turn right onto Hwy 42 and head north on Hwy 42 for 4.5 miles. Then turn left on North Bank Ln for 1.3 miles. Site is on the left. (See maps in Exhibit B for specific location)

Site 1: 91382 North Bank Ln. Coquille, OR 97423. Legal description: 27S13W29 201 & 200

Site 2: Legal description: 27S13W29 103 & 27S13W20 1503

MANDATORY SITE TOUR: March 2, 2023 at 9:00am at 390 N Central Blvd. Coquille, OR 97423. RSVP by February 24, 2023.

BID DEADLINE: March 24, 2023 at 4:00pm.

ESTIMATED START DATE: September 1, 2023.

PROJECT COMPLETE: Site Preparation, Fencing, and Planting (March 1, 2024), Plant Establishment (September 30, 2028).

PROJECT BACKGROUND:

Climate change models indicate that stream temperatures will be stressed more than in the past several hundred years. Thermal refugia have become critically important for survival of the remaining life-history forms of coho, fall Chinook, and cutthroat trout since largescale removal of riparian forest from 1880 to the present. Mainstem Coquille River temperatures are regularly measured as high as 77°F (lethal for salmonids) in summer months. Beaver Slough is strategically important for water quality within the watershed, however, more importantly as a contributing stream to the mainstem Coquille River. Beaver Creek meets DEQ coldwater summer rearing criteria most days of an average summer in the reaches exiting the CVWA. Coldwater transport through the lower 1.25 miles of Beaver Creek to the mainstem Coquille River would have large benefits for late spring and summer nomad coho rearing and serve to develop a refugia for fall Chinook juveniles from smallmouth bass.

The Coaledo Drainage District (CDD) is a 9,800-acre drainage along the main-stem Coquille River that has been converted from its historic state by clearing, leveeing, tiding, and draining for agricultural purposes. These actions have led to the degradation of tidal wetland habitats and/or restricted access to remaining wetland and tidal channel habitats for juvenile coho and Chinook salmon, as well as other species. To address these limiting factors, CoqWA has partnered with CDD, Oregon Department of Fish and Wildlife (ODFW), and the Coos Soil and Water Conservation District, with the assistance of River Design Group (RDG) to provide a thermal corridor for cold water moving from the ODFW wildlife area to the Coquille River by adding three miles of riparian buffer with livestock exclusion fencing following the replacement of current infrastructure. Restoration activities will include the replacement of old and failing infrastructure (i.e., bridge, tide gate), removal of noxious weeds within the slough and riparian areas, installation of wildlife-friendly fencing to exclude livestock access to the river and slough, planting of native riparian vegetation, and 5 years of plant establishment activities.

SCOPE OF WORK:

Work shall include site preparation (i.e., tree felling and tree limb removal, fencing installation, burning of piled noxious weeds), planting native bareroot trees and shrubs, harvesting and planting willow stakes, and plant establishment activities once each summer for five years (i.e., weed whacking, mowing, mulching, etc.).

Objective 1: Site Preparation

Branch trimming and the removal of one large, dead, Oregon ash tree will be required to provide room for a new fenceline. Woody debris created during tree and branch removal may be left in the riparian area. The contractor is responsible for recognizing and preventing damage to existing native vegetation currently established on site, in addition to newly planted individuals. All losses, destruction, or damage to plant materials that may occur due to negligent site preparation activities will be the responsibility of the contractor.

Objective 2: Fencing

Fencing can begin as early as September 1, 2023, depending on completion of site preparation. Eight-foot-long, six-inch diameter treated wooden posts will be spaced 100 feet apart across approximately 16,900' of proposed fence line, pushed in with an excavator, and secured with concrete. 11,085' of wildlife-friendly livestock exclusion fencing will be installed to a portion of the project and secured by a galvanized T-post every 10'. Fencing materials required for fencing actions occurring within this bid will be sourced and delivered by the contractor. All materials and supplies must be approved by the CoqWA Riparian Habitat Project Manager prior to purchase. (See Exhibit D for Fencing Details)

Objective 3: Burning

Burn piles containing previously removed noxious weeds will be created within each property. The contractor will be responsible for burning and stirring the piles once the fire season has ended.

Objective 4: Planting

All riparian buffers will be planted between November 1, 2023 – March 1, 2024 (weather depending) with a multi-tier mix of native woody species at a density of approximately 500 trees/acres. Planting will include at least 5,725 bareroot native trees and shrubs. At least 1,300 willow stakes will be harvested on site or at adjacent properties and will be at least 3 feet in length. The contractor will be responsible for sourcing and delivery of bareroot plants and protection supplies, with the assistance from the CoqWA Riparian Habitat Project Manager. Local nursery stock will be acquired prior to outsourcing. All materials and supplies must be approved by the CoqWA Riparian Habitat Project Manager prior to purchase. (See Exhibit C for Planting Details)

Objective 5: Plant Establishment

Five years of plant establishment activities (i.e., weed whacking, mowing, plant materials maintenance, fence maintenance and repair (optional, based on need), supplemental planting (optional, based on need)) will begin June 2024. All materials and supplies must be approved by the CoqWA Riparian Habitat Project Manager prior to purchase. The contractor will be responsible for completing these activities once yearly between June and September through year 2028. Plant establishment will focus on rapid establishment of woody vegetation throughout all areas of the project site by reducing competing vegetation and noxious weeds (i.e., Himalayan blackberry, reed canary grass). Noxious weeds will be mulched and spread within the riparian area after removal. Supplemental planting and fence maintenance/repair will be the decision of the CoqWA Riparian Habitat Project Manager. The contractor is responsible for recognizing and preventing damage to existing native vegetation currently established on site, in addition to newly planted

individuals. All losses, destruction, or damage to plant materials that may occur due to negligent plant establishment activities will be the responsibility of the contractor. The success of planting will be determined based on a 60% survival rate of planted trees and shrubs over 5 years. Measure for evaluation includes visual inspection and photo points.

EQUIPMENT CHOICE, STAGING, and CLEANING: – Heavy equipment will be commensurate with the project and operated in a manner that minimizes adverse effects to the environment and cultural resources (e.g., minimally-sized, low pressure tires, minimal hard turn paths for tracked vehicles).

A. All equipment used for work will be cleaned for petroleum accumulations, dirt, plant material (to prevent the spread of noxious weeds), and leaks prior to entering the project area. Such equipment includes large machinery, stationary power equipment (e.g., generators, canes), and gas-powered equipment with tanks larger than five gallons.

B. Store and fuel equipment on existing gravel roads after daily use.

C. Inspect daily for fluid leaks before leaving the vehicle staging area for operation. If equipment is found to be leaking during project work, all activity shall immediately cease until mechanical issues are addressed.

D. Thoroughly clean equipment before operation below ordinary high water or within 50 feet of any natural water body or areas that drain directly to streams or wetlands and as often as necessary during operation to remain grease free.

SITE ACCESSES: Minimize the number of temporary access roads and travel paths to lessen soil disturbance and compaction and impacts to vegetation.

FIRE RESTRICTIONS: The Contractor shall know and adhere to all fire rules and restrictions that apply to the project area, during implementation of the project. Contractor shall provide adequate tools and equipment to meet fire restriction requirements. Contractor shall be in default of contract should project be delayed for lack of required fire equipment preventing work that could have otherwise been completed.

SPILL PLAN: The Contractor shall have and be ready to deploy a spill kit in response to any leaks/spills of petroleum products or other contaminants. A spill plan will be provided, but spill kits must be provided by the Contractor. If equipment is found to be leaking during project work, all activity shall immediately cease until mechanical issues are addressed.

INADVERTENT DISCOVERY PLAN: An Inadvertent Discovery Plan (IDP) will be provided for directions in case of uncovering cultural resources during ground disturbing activities. Prior to commencing work, a meeting with the Project Manager must occur to overview the IDP protocols. The IDP will also be attached as an exhibit within the contract.

EXAMINATION OF SITE, BID DOCUMENTS, PERMITS, ETC.: Before submitting a Bid, each Bidder shall be responsible for: (i) becoming fully acquainted with the site and the conditions relating to the work, in order to understand fully the facilities, difficulties, and restrictions attending the execution of the Work; (ii) carefully examining each component of the Bid Documents and any other available supporting data, in order to become thoroughly familiar with all of the requirements; and (iii) obtaining for itself, at its own cost and expense, copies of all agency and association guidelines and standards cited in the proposed Contract and necessary to perform the Work. No failure or omission of any Bidder to receive or examine any such information or to visit the Site and become acquainted with the conditions existing at the Site shall in any way relieve such Bidder from obligations with respect to its Bid, any Contract entered

into with such Bidder, or the Work, and the submission of a Bid shall be taken as *prima facie* evidence of compliance by the submitting Bidder per the requirements of this paragraph.

SELECTION AND EVALUATION CRITERIA: Proposals will be evaluated by a Selection Committee that, after a review of written proposals, may choose to also conduct a personal interview. Selection Committee will include at minimum CoqWA Director and CoqWA Project Manager. Bid evaluation will be based on the ability of the Bidder to meet the specifications for the tasks described in this RFB in a timely fashion. Selection will also be based on the ability of the Bidder to work in a cooperative manner with CoqWA staff and project partners on the Project. CoqWA will generally not disclose the status of any award until the appropriate authority at CoqWA has approved the award of a Contract. Normally, the awarding of a Contract or Bid rejection will occur within 10 calendar days after Bid opening. If the selected Bidder and CoqWA agree, this deadline may be extended, but CoqWA reserves the right: (i) to award multiple Contracts for parts of the Work; (ii) to consider such criteria as it may deem appropriate with respect to the Project; (iii) to reject any or all Bids; and/or (iv) not to proceed with the Work and/or the Project (or any part thereof); all in the exercise of its sole and absolute discretion. CoqWA will provide a written notice of its intent to award a Contract to the successful Bidder(s) (in each case, a “Notice of Intent to Award Contract”), and any submittals required to be submitted to CoqWA within a certain number of days after award is made will count from the day that the Notice of Intent to Award Contract is given. The actual award shall, however, be dependent on full execution of the Contract(s) and submission by the successful Bidder(s) of all other required documents.

EVIDENCE OF RESPONSIBILITY: Upon the request of CoqWA, a Bidder whose Bid is under consideration for the award of a Contract shall submit promptly to CoqWA satisfactory evidence showing the Bidder’s financial resources, construction experience, and organization available for the performance of the Work.

RIGHT TO AWARD OR REJECT: This RFB does not obligate the CoqWA to award a contract, the CoqWA reserves the right to reject any and all proposals and to further amend or refine a proposal and negotiate a contract with one of the proposers. The CoqWA reserves the right to offer a contract to other than the lowest cost bidder based on other evaluation criteria.

CONTRACT REQUIREMENTS: It is the desire of the CoqWA to enter into a contract that includes all of the services necessary to achieve the goal of the project, whether or not those services are specifically outlined or described in this RFB. This project includes federal funds; therefore, the selected firm must be able to comply with any specific federal provisions and regulations that may apply to such a federally funded contract and may be required to sign certain assurances related to applicable federal or state laws.

WAIVER OF INFORMALITIES: The CoqWA reserves the right to waive minor informalities contained in proposals, when in the Association’s sole judgment, it is in the best interest of the Watershed Associations to do so. The CoqWA reserves the right to waive minor informalities in the Bids received. The CoqWA may also reject any Bid not in compliance with all prescribed requirements, including the requirement to demonstrate the Bidder’s responsibility and may reject for good cause any or all Bids upon a finding by the CoqWA that it is in the public interest to do so, in accordance with OAR 137-049-0440

BID ERRORS AND WITHDRAW: A Bidder may withdraw its Bid at any time prior to the date and time that Bids are due, by means of written notice which is given to CoqWA before the date and time that Bids are due, at the address for submission of Bids which is given above. A Bidder may also modify and/or resubmit its Bid at any time prior to the date and time that Bids are due.

BIDDERS INTERESTED IN MORE THAN ONE BID: No person, firm, or corporation shall be allowed to make, file, or be interested in more than one Bid for the Work. However, a person, firm, or corporation which has submitted a sub-proposal to a Bidder, or which has quoted prices of materials to a Bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other Bidders or making its own Bid.

COSTS INCURRED: The CoqWA accepts no liability for any costs incurred by respondents in the preparation or presentation of proposals.

INQUIRES: Questions concerning this request for proposals should be directed in writing to:
Riparian Habitat Project Manager – Anna Pfeifer
Email: apfeifer@coquillewatershed.org

Each Bidder shall promptly notify CoqWA of any discovered conflicts, ambiguities, or discrepancies in or between, or omissions from, the Bid Documents. Bidders should note that questions received less than two calendar days prior to the date scheduled for opening of the Bids may not be answered. Any interpretation or correction of the Bid Documents will be made only by Addendum, and a copy of such Addendum will be sent directly to each Bidder. No oral interpretations of any provision in the Bid Documents will be made to any Bidder.

MILESTONES

Bid publishing date:	February 3, 2023
Mandatory pre-bid site visit:	March 2, 2023 at 9:00am
All questions related to bid are due by phone or email:	March 10, 2023
Bid due date:	March 24, 2023
Anticipated opening of Bids:	March 27, 2023
Contract award by:	April 3, 2023
Successful Bidder(s) to provide contract/all paperwork to CoqWA:	April 21, 2023
Site visit with selected contractor and technical advisory team:	TBD
Estimated Start date:	September 1, 2023
Completion date:	September 30, 2028

PROPOSAL INSTRUCTIONS: Bids must be received on or before 4:00pm, on March 24, 2023: Bids shall be emailed to;

Anna Pfeifer
apfeifer@coquillewatershed.org

Proposals shall include, at a minimum, the following items:

- A. A completed Bid Form (included as a separate document).

- B. Please provide a work plan to accomplish the Project goals as described in the RFB. The work plan shall include the following
 - a. A Summary of Work to Accomplish Objectives
 - b. Timeline
 - c. Equipment, with size expected to be on the project (Including proposed fire safety).
 - d. Personnel to be assigned (where possible, individual staff members and titles should be provided), and costs; considering the proposed timeline for completion of the Work indicated in the RFB.
 - f. Other Information
- C. A signed statement that you can and shall provide the Insurance requirement as listed.
- D. A written statement affirming your ability to undertake and complete specific phases of this work in a timely fashion from September 1, 2023 to March 1, 2024 (for site preparation, fencing, and planting), and June 1, 2024 to September 30, 2028 (for plant establishment).

Bids must not contain any erasures, interlineations, or other corrections unless each such correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the Bid, in the named person's own handwriting. In order for a Bid to be considered responsive, it must contain all of the documents and information which are required by this RFB, with signatures and notarization as indicated, and it must: (i) cover the complete scope of work as defined in the RFB; (ii) not include any exclusions or qualifications and (iii) include additive, alternate, unit and lump sum costs as listed on the bid forms. Bid prices must (where applicable) be F.O.B. at the Site, with all transportation and handling charges paid by the Bidder.