

Exhibit A: BID PROSPECTUS

LOCATION: Steel Creek, 0.4 miles west of Dora, Oregon. Legal description is 28w 11w sec 12. Upstream coordinates are 43.159701°N/- 123.961861°W and downstream coordinates are 43.157678°/- 123.962183°W. From Dora, OR: take Sitkum Ln. east for 0.4 miles and turn right onto the property. (See Exhibit B for Project Location Maps)

MANDATORY SITE TOUR: March 2, 2023 at 1:00pm at 390 N. Central Blvd. Coquille, OR 97423. RSVP by March 1, 2023.

BID DEADLINE: March 24, 2023 at 4:00pm.

ESTIMATED START DATE: June 15, 2023.

COMPLETE: Site Preparation (August 31, 2024, Planting (February 28, 2025), Plant Establishment (September 15, 2029).

PROJECT BACKGROUND:

While water quality and mobilized sediment loads appear better than other nearby streams, the Steel Creek drainage has been highly altered by anthropogenic activities, including: historic logging practices, road building, transport of logs directly in the stream channel, agriculture, and introduction of invasive species, such as English ivy, Himalayan blackberry, and English holly. There is a focus on this vital sub-watershed because Steel Creek has the potential to provide high quality spawning and rearing habitat in the East Fork Coquille River (EFCR) watershed, yet it is currently suffering from the legacy of historic land use practices. Problems such as a lack of large woody debris, high sediment loading and degraded riparian vegetation communities are limiting native fish viability in the EFCR and affecting drinking water quality for Myrtle Point. The Yankee Run – EFCR subwatershed (including Steel Creek) is ODEQ 303(d) listed as impaired waters, category 5, for temperature year-round and biological criteria.

Due to a change in land ownership in 2021, project partners were able to survey lower Steel Creek for the first time. The aquatic habitat in Steel Creek upstream from the EFCR confluence is highly confined and simplified, largely due to a lack of in-stream wood and anthropogenic activities such as channel straightening and splash damming. In addition to several wood placement locations, CoqWA staff identified five concrete weirs that are barriers to juvenile salmonid movement in lower Steel Creek. While onsite during project planning, fish were seen seeking cold water refugia near the confluence of Steel Creek and the EFCR. Juvenile fish were not observed above the concrete weirs. These concrete weirs were most likely installed in the 1990s and installed as an attempt to collect small spawning gravel substrate on the bedrock. However, this attempt has failed because they are too low in the stream profile to interact with substrate and wood delivering flows, and the sandstone geology is highly erosive, quickly turning larger rock into sand. The structures were also not notched properly to provide juvenile fish passage.

This project will build upon work previously completed by placing additional large wood structures, removing the five juvenile fish barriers, treating noxious weeds, and planting the riparian area with native

species of the lower Steel Creek drainage. Together, these actions represent a holistic restoration initiative focused on addressing all limiting factors within a watershed that is vitally important for both native fish and the community.

SCOPE OF WORK:

7.7 acres of riparian area is proposed for noxious weeds treatments and native plantings. Species will include a mix of western red cedar, western hemlock, big leaf maple, red elderberry, evergreen huckleberry, and other native shrubs. Final plant species chosen will depend on availability and landowner preference. Planting will occur in winter 2024-25, after in-stream work is complete. Work shall also include plant establishment activities each summer for five years (weed whacking and mulching blackberries).

Objective 1: Site Preparation

This project will require two years of site preparation to take place June 15 – August 31, 2023 and June 1, - August 31, 2024. The contractor will be responsible for the surface removal of noxious weeds (i.e., Himalayan blackberry, reed canary grass, English ivy, etc.) occurring throughout 7.7 acres of riparian area. Treatment methods will vary from mechanical/manual, and areas of chemical treatments using aquatic safe herbicides. Work may include the felling of large, dead/dying red alder in year two. Noxious weeds will be disposed of by burning on landowner property. (See Exhibit C-1 for Site Preparation Details)

Objective 2: Planting

A total of 7.7 riparian acres will be enhanced along 0.2 miles of stream. All riparian buffers will be planted between November 2025 and February 2026 with a multi-tier mix of native woody species at a density of approximately 250 stems/acres. The contractor will be responsible for sourcing, delivery, and installation of bareroot plants and protection supplies, with the assistance from the CoqWA Riparian Habitat Project Manager. Local nursery stock will be acquired prior to outsourcing. All materials and supplies must be approved by the CoqWA Riparian Habitat Project Manager prior to purchase. The planting sites will have site-specific planting plans that take into consideration terrain, existing riparian composition, animal activity, flood-prone conditions, soil saturation/drainage and desired outcomes. (See Exhibit C-3 for Planting Details)

Objective 3: Plant Establishment

Five years of plant establishment activities (i.e., weed whacking, mowing, plant materials maintenance, herbicide application, supplemental planting (optional, based on need)) will occur on 7.7 acres beginning July 2025. The contractor will be responsible for completing these activities once per year between July 1st and September 15th through year 2029. Plant establishment will focus on rapid establishment of woody vegetation throughout all areas of the project site by reducing competing vegetation and noxious weeds. Noxious weeds will be disposed of by mulching and spreading within the riparian area, or piling and burning on landowner property, and will be at the decision of the CoqWA Riparian Habitat Project Manager. Supplemental planting will be the decision of the CoqWA Riparian Habitat Project Manager. The contractor is responsible for recognizing and preventing damage to existing native vegetation currently established on site, in addition to newly planted individuals. All losses, destruction, or damage to plant materials that may occur due to negligent plant establishment activities will be the responsibility of the contractor. The success of planting will be determined based on a 60% survival rate of planted trees and shrubs over five years and weeds in the riparian area are at least 80% outcompeted with native vegetation after five years. Measure for evaluation includes visual inspection and photo points. (See Exhibit C-3 for Plant Establishment Details)

EQUIPMENT CHOICE, STAGING, and CLEANING: – Heavy equipment will be commensurate with the project and operated in a manner that minimizes adverse effects to the environment and cultural resources (e.g., minimally-sized, low pressure tires, minimal hard turn paths for tracked vehicles).

A. All equipment used for work will be cleaned for petroleum accumulations, dirt, plant material (to prevent the spread of noxious weeds), and leaks prior to entering the project area. Such equipment includes large machinery, stationary power equipment (e.g., generators, canes), and gas-powered equipment with tanks larger than five gallons.

B. Store and fuel equipment on existing gravel roads after daily use.

C. Inspect daily for fluid leaks before leaving the vehicle staging area for operation. If equipment is found to be leaking during project work, all activity shall immediately cease until mechanical issues are addressed.

D. Thoroughly clean equipment before operation below ordinary high water or within 50 feet of any natural water body or areas that drain directly to streams or wetlands and as often as necessary during operation to remain grease free.

SITE ACCESSES: Minimize the number of temporary access roads and travel paths to lessen soil disturbance and compaction and impacts to vegetation.

FIRE RESTRICTIONS: The Contractor shall know and adhere to all fire rules and restrictions that apply to the project area, during implementation of the project. Contractor shall provide adequate tools and equipment to meet fire restriction requirements. Contractor shall be in default of contract should project be delayed for lack of required fire equipment preventing work that could have otherwise been completed.

SPILL PLAN: The Contractor shall have and be ready to deploy a spill kit in response to any leaks/spills of petroleum products or other contaminants. A spill plan will be provided, but spill kits must be provided by the Contractor. If equipment is found to be leaking during project work, all activity shall immediately cease until mechanical issues are addressed.

INADVERTENT DISCOVERY PLAN: An Inadvertent Discovery Plan (IDP) will be provided for directions in case of uncovering cultural resources during ground disturbing activities. Prior to commencing work, a meeting with the Project Manager must occur to overview the IDP protocols. The IDP will also be attached as an exhibit within the contract.

EXAMINATION OF SITE, BID DOCUMENTS, PERMITS, ETC.: Before submitting a Bid, each Bidder shall be responsible for: (i) becoming fully acquainted with the site and the conditions relating to the work, in order to understand fully the facilities, difficulties, and restrictions attending the execution of the Work; (ii) carefully examining each component of the Bid Documents and any other available supporting data, in order to become thoroughly familiar with all of the requirements; and (iii) obtaining for itself, at its own cost and expense, copies of all agency and association guidelines and standards cited in the proposed Contract and necessary to perform the Work. No failure or omission of any Bidder to receive or examine any such information or to visit the Site and become acquainted with the conditions existing at the Site shall in any way relieve such Bidder from obligations with respect to its Bid, any Contract entered into with such Bidder, or the Work, and the submission of a Bid shall be taken as *prima facie* evidence of compliance by the submitting Bidder per the requirements of this paragraph.

SELECTION AND EVALUATION CRITERIA: Proposals will be evaluated by a Selection Committee that, after a review of written proposals, may choose to also conduct a personal interview. Selection Committee will include at minimum CoqWA Director and CoqWA Project Manager. Bid evaluation will be based on the ability of the Bidder to meet the specifications for the tasks described in this RFB in a timely fashion. Selection will also be based on the ability of the Bidder to work in a cooperative manner with CoqWA staff and project partners on the Project. CoqWA will generally not disclose the status of any award until the appropriate authority at CoqWA has approved the award of a Contract. Normally, the awarding of a Contract or Bid rejection will occur within 10 calendar days after Bid opening. If the selected Bidder and CoqWA agree, this deadline may be extended, but CoqWA reserves the right: (i) to award multiple Contracts for parts of the Work; (ii) to consider such criteria as it may deem appropriate with respect to the Project; (iii) to reject any or all Bids; and/or (iv) not to proceed with the Work and/or the Project (or any part thereof); all in the exercise of its sole and absolute discretion. CoqWA will provide a written notice of its intent to award a Contract to the successful Bidder(s) (in each case, a "Notice of Intent to Award Contract"), and any submittals required to be submitted to CoqWA within a certain number of days after award is made will count from the day that the Notice of Intent to Award Contract is given. The actual award shall, however, be dependent on full execution of the Contract(s) and submission by the successful Bidder(s) of all other required documents.

EVIDENCE OF RESPONSIBILITY: Upon the request of CoqWA, a Bidder whose Bid is under consideration for the award of a Contract shall submit promptly to CoqWA satisfactory evidence showing the Bidder's financial resources, construction experience, and organization available for the performance of the Work.

RIGHT TO AWARD OR REJECT: This RFB does not obligate the CoqWA to award a contract, the CoqWA reserves the right to reject any and all proposals and to further amend or refine a proposal and negotiate a contract with one of the proposers. The CoqWA reserves the right to offer a contract to other than the lowest cost bidder based on other evaluation criteria.

CONTRACT REQUIREMENTS: It is the desire of the Coquille Watershed Association to enter into a contract that includes all of the services necessary to achieve the goal of the project, whether or not those services are specifically outlined or described in this RFB. This project includes federal funds; therefore, the selected firm must be able to comply with any specific federal provisions and regulations that may apply to such a federally funded contract and may be required to sign certain assurances related to applicable federal or state laws.

WAIVER OF INFORMALITIES: The Coquille Watershed Association reserves the right to waive minor informalities contained in proposals, when in the Association's sole judgment, it is in the best interest of the Watershed Associations to do so. The CoqWA reserves the right to waive minor informalities in the Bids received. The CoqWA may also reject any Bid not in compliance with all prescribed requirements, including the requirement to demonstrate the Bidder's responsibility and may reject for good cause any or all Bids upon a finding by the CoqWA that it is in the public interest to do so, in accordance with OAR 137-049-0440

BID ERRORS AND WITHDRAW: A Bidder may withdraw its Bid at any time prior to the date and time that Bids are due, by means of written notice which is given to CoqWA before the date and time that Bids are due, at the address for submission of Bids which is given above. A Bidder may also modify and/or resubmit its Bid at any time prior to the date and time that Bids are due.

BIDDERS INTERESTED IN MORE THAN ONE BID: No person, firm, or corporation shall be allowed to make, file, or be interested in more than one Bid for the Work. However, a person, firm, or corporation which has submitted a sub-proposal to a Bidder, or which has quoted prices of materials to a Bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other Bidders or making its own Bid.

COSTS INCURRED: The Coquille Watershed Association accepts no liability for any costs incurred by respondents in the preparation or presentation of proposals.

INQUIRES: Questions concerning this request for proposals should be directed in writing to:
Riparian Habitat Project Manager – Anna Pfeifer
Email: apfeifer@coquillewatershed.org

Each Bidder shall promptly notify CoqWA of any discovered conflicts, ambiguities, or discrepancies in or between, or omissions from, the Bid Documents. Bidders should note that questions received less than two calendar days prior to the date scheduled for opening of the Bids may not be answered. Any interpretation or correction of the Bid Documents will be made only by Addendum, and a copy of such Addendum will be sent directly to each Bidder. No oral interpretations of any provision in the Bid Documents will be made to any Bidder.

MILESTONES

| | |
|--|-------------------------|
| Bid publishing date: | February 3, 2023 |
| Mandatory pre-bid site visit: | March 2, 2023 at 1:00pm |
| All questions related to bid are due by phone or email: | March 10, 2023 |
| Bid due date: | March 24, 2023 |
| Anticipated opening of Bids: | March 27, 2023 |
| Contract award by: | April 3, 2023 |
| Successful Bidder(s) to provide contract/all paperwork to CoqWA: | April 21, 2023 |
| Site visit with selected contractor and technical advisory team: | TBD |
| Estimated Start date: | June 15, 2023 |
| Completion date: | September 2029 |

PROPOSAL INSTRUCTIONS: Bids must be received on or before 4:00pm, on March 24, 2023: Bids shall be emailed to;

Anna Pfeifer
apfeifer@coquillewatershed.org

Proposals shall include, at a minimum, the following items:

- A. A completed Bid Form (included as a separate document).
- B. Please provide a work plan to accomplish the Project goals as described in the RFB. The work plan shall include the following

- a. A Summary of Work to Accomplish Objectives
 - b. Timeline
 - c. Equipment, with size expected to be on the project (Including proposed fire safety).
 - d. Personnel to be assigned (where possible, individual staff members and titles should be provided), and costs; taking into account the proposed timeline for completion of the Work indicated in the RFB.
 - f. Other Information
- C. A signed statement that you can and shall provide the Insurance requirement as listed.
 - D. A written statement affirming your ability to undertake and complete specific phases of this work in a timely fashion. August 31, 2023 (for year 1 site preparation), August 31, 2024 (for year 2 site preparation), November 1, 2024 to February 28, 2025 (for planting), and June 1, 2025 to September 30, 2029 (for plant establishment).

Bids must not contain any erasures, interlineations, or other corrections unless each such correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the Bid, in the named person's own handwriting. In order for a Bid to be considered responsive, it must contain all of the documents and information which are required by this RFB, with signatures and notarization as indicated, and it must: (i) cover the complete scope of work as defined in the RFB; (ii) not include any exclusions or qualifications and (iii) include additive, alternate, unit and lump sum costs as listed on the bid forms. Bid prices must (where applicable) be F.O.B. at the Site, with all transportation and handling charges paid by the Bidder.