



*Promoting ecologic and economic resiliency in
the Coquille watershed.*

JOB ANNOUNCEMENT

Full Time Seasonal Field Technician

Dates: May 13, 2024 to September 13, 2024

Hours: 30-40hrs/wk

Location: Coquille, OR

Wages: \$16-\$18/hour (depending on experience and licensing)

About the Coquille Watershed Association

The Coquille Watershed Association (CoqWA), is a 501(c)(3) non-profit organization with established restoration, monitoring, and educational programming that is valued and supported throughout the watershed. Our mission is to work collaboratively with landowners to develop and implement voluntary watershed restoration, enhancement, and engagement activities that promote healthy and resilient ecosystems and economies in the Coquille watershed. CoqWA is supported by a diverse volunteer Board of Directors representing landowners, business owners, and community members.

CoqWA values a collaborative, supportive workplace culture that contributes to the success in accomplishing high value, high impact projects throughout the watershed. By applying to work with us, you have the opportunity to gain professional skills in natural resources and join a small but mighty staff team working cohesively to enhance our organization and our watershed.

CoqWA is an equal opportunity employer.

I. Position Description

This is a full time (30hr/week guaranteed but up to 40hr/week) at will, exempt position. The Seasonal Technician will primarily work on the noxious weeds crew during the 2024 field season. Work will include, but is not limited to, noxious weed surveys, inventories, and treatments. There may be the opportunity to support other programs within the organization by completing task such as habitat surveys for beaver, turtles and freshwater mussels and auditing temperature loggers. The position will largely include work outdoors in the field, in all weather conditions (i.e., cold, rain, heat, etc.), but some office work will be required. The technician will have the opportunity to work with Board members, volunteers, private landowners, agency partners, and others to accomplish projects.

II. Principal Duties/Expectations:

- Survey, inventory, and map noxious weed infestations; surveys may be done on foot, boat, or by vehicle.
- Perform noxious weed treatments (chemical, mechanical and/or cultural) in the field as required.
- Maintain mapping information, and monitoring data using field data sheets (paper) and

Coquille Watershed Association
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programs such as Field Maps and Survey123.

- Prepare and maintain a variety of records, timesheets, spray records and field notes.

III. Qualifications

Education

- Preference given to applicants possessing a natural resource related degree or currently enrolled at a community college or university with a major related to natural resources.
- Noxious weed work requires knowledge of (or willingness to learn): plant identification, herbicide application, and mixing of herbicides.
- Preference given to applicants possessing herbicide applicators license.

General Requirements

- 18 years of age or older.
- Within 15 days of employment, the seasonal technician must obtain at a minimum, an Oregon Pesticide Immediately Supervised Trainee License.
- A positive attitude, strong work ethic, aptitude to learn new skills, and interest in natural resources are essential!
- Ability to perform strenuous work in varying weather conditions including but not limited to: carrying a 40 lb. pack, hiking multiple miles, and working outside for long periods of time.
- Ability to work in moving water on rocky, slick terrain.
- Paddling skills are preferred but not required. At a minimum, the seasonal technician must be comfortable in small water crafts for 8+hours/day (a boating safety course will be completed with Association staff prior to boating).
- Basic navigation skills.
- Working knowledge of Microsoft Office (Word, Excel).
- Attention to detail, especially with data entry.
- Ability to establish and maintain records of work and data.
- Ability to work both independently and as part of a team.
- Ability to follow instructions carefully and take direction from a crew leader.
- Ability to work effectively and cordially with landowners and the public.
- Ability to communicate effectively in both oral and written form.
- Ability to make decisions independently in accordance with established policies and procedures.
- Valid driver's license and use of personal vehicle for travel. Mileage will be reimbursed at the state approved rate.
- Ability to drive large vehicles (i.e., pick-up truck) on varying and rough terrain.



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IV. Application Instructions and Timeline

Instructions

- Submit application materials to Ivy Randall, Noxious Weeds Project Manager, via email at irandall@coquillewatershed.org with the subject line titled: “[**LAST NAME**]**_Seasonal Tech Position Application**”
- Required application materials:
 - Resume
 - Cover letter
 - Three references with contact information provided (professional references are preferred)
- Application Deadline- 4/30 or until position is filled

Timeline

- Applications will be accepted until the position is filled. Interviews will be conducted on a rolling basis as applications are received. Applicants are encouraged to apply early to be fully considered for the position.
- The position will begin May 13, 2024 and run through September 13, 2024; with the possibility for early start or extension depending on weather and available work. There is flexibility to accommodate school schedules as needed.

Studies have shown that Black, Indigenous, and People of Color (BIPOC), women, and other marginalized groups are less likely to apply for jobs unless they believe they meet every one of the qualifications as described in a job description. We are most interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you are interested in applying, we encourage you to think broadly about your background and qualifications for the role. CoqWA supports diversity and equity, and we encourage applications from all groups